

Meeting of the Board of Directors
Traverse Area Historical Society
August 1, 2017 – 6:00 PM – Registered Society Office

Attendees: Stephen Siciliano, Virginia LeClaire, Larry Hains, Jim Warner, Julie Schopieray, Sharon Jennings, Peg Siciliano

Absent: Fred Anderson

There were no revisions to the agenda.

Secretary's Report: The minutes of the July 18, 2017 meeting were reviewed. Ms. Jennings moved and Mr. Warner seconded that the minutes be approved. This passed unanimously.

Treasurer's Report: Mr. Hains reported that the Petertyl Account now has \$2927.11 and the General Account balance is \$6247.78 (Attachment A). These totals reflect the extra \$500 donation to TADL for maintenance of the Archives and the authorized transfer of \$800 from the General Account to the Petertyl Account.

President's Report:

- 1.) Workmen's Compensation Settlement: Former board member, Steve Morris, received a letter from Plunkett – Cooney, Attorneys at Law explaining that a proposed agreement had been reached in the workmen's compensation case of William Kennis, former Executive Director of the History Center. Mr. Morris forwarded this letter to current president, Stephen Siciliano whose signature is required in order for the proposed transaction to take place. With board approval, this document was signed by Mr. Siciliano on July 31, 2017 and submitted to Plunkett-Cooney (Attachment B).
- 2.) Movement of Society Property into Storage Unit: Mr. Hains was able to obtain a 10X10 unit from the Cass Street Storage. He and Ms. Siciliano did an assessment of the items he has been storing for the organization at his home.
 - a. Seven to eight boxes of high school yearbooks in which neither TADL nor the two high schools have any interest. Dr. Siciliano moved and Mr. Warner seconded that Mr. Hains be authorized to sell the yearbooks for \$20 each.
 - b. Phone books. TADL has complete sets and does not want these. They will be recycled.
 - c. Polk Directories. Even though the library does not want these, it was decided to retain them and store them at the society's registered office.
 - d. Ten boxes of archival records, including 6 boxes of formal financial archival records of the organization. It was decided that they would all come to the registered office to be sorted by Ms. Siciliano and that financial records prior to 2010 would be given to TADL. The others will remain at the office for further sorting.
 - e. Historical Books. Mr. Hains was authorized to attempt to sell items.
 - f. Electronics. This includes scanners, copiers, phones, and many cords. It was decided to have Amy Barritt of TADL view the items to see if there is anything she can use. Mr. Hains agreed to take pictures of the items to show Ms. Barritt. The best scanner will be brought to the registered office. It was agreed that the phones have no value and could be disposed of.

- g. Michigan Humanities Display. This consists of 12 panels and 6 frames. It was agreed that we should retain these items to possibly display in various public buildings throughout the city. These will be taken to the storage facility.
 - h. Office Supplies. These will be brought to the registered office for future use.
 - i. Large Framed Items. These articles will be the last to be sorted before deciding on their disposition.
 - j. Large Heavy Container of 40 – 50 Areal Maps. TADL has previously stated that they do not want these items. There are two sets, one from the 1930s and one from the 1960s. Ms. Siciliano will discuss their disposition with Ms. Barritt.
 - k. Ninety boxes of books. These are sealed and ready for storage.
 - l. “We’re In the Movies” DVDs. These can be put in the storage unit for future use.
- 3.) Preparation for Annual Meeting
- a. This Year’s Annual Meeting will be on October 15, 2017. The previous board meeting will be on October 3, 2017, when all items should be prepared. The announcement of the Annual Meeting and Election of board members must go out between 30 and 10 days before the actual meeting. It was pointed out by President Siciliano that the old by-laws had staggered terms, whereas in the new by-laws, all terms are 3 years in length.
 - b. Election of Board Members – Two current members are up for election, Mr. Anderson and Mr. Warner. Three more board members could be accommodated. President Siciliano encouraged members to consider others for these open positions.
 - c. By-laws Revisions – President Siciliano pointed out several items in the by-laws that need to be changed or simplified, starting with the change of the name of the organization. He will prepare a document that will highlight changes to be presented at the Annual Meeting that can be sent to members prior to the actual meeting date. The budget also needs to be prepared prior to the Annual Meeting and presented to the membership at the meeting.
 - d. Communication for the Meeting – Members must be notified of the meeting and the proposed by-law changes, and be provided with a ballot within the time frame noted above.

Committee Reports

- 1.) Membership – Current membership is 194
- 2.) Programs & Events – Programs are in place for September (Eric Hemenway – Little Traverse Band) and November (John Brian – Great Lakes Shipping). The Annual Meeting will occupy the October slot.

The next board meeting will be September 5, 2017.
The meeting adjourned at 8:00 PM.

Respectfully submitted,
Virginia LeClaire, Recording Secretary