

Meeting of the Board of Directors

Traverse Area Historical Society

November 7, 2017 – Registered Society Office (627 Eastwood Ave.)

Attendees: Stephen Siciliano, Jenny Loup, Larry Hains, Julie Schopieray, Sharon Jennings, Jim Warner, Peg Siciliano, Matt Groleau

The meeting was called to order by President Siciliano at 6:00 PM.

We revised the agenda in order to discuss most of the election of officer positions when we discussed committee chair appointments.

Before moving forward with the rest of the agenda, Mr. Hains moved the election of Dr. Siciliano as president for another one-year term. Mr. Warner seconded the motion. The motion passed.

Secretary's Report: Minutes of the October 3, 2017 meeting had been provided to board members prior to the meeting. Ms. Jennings moved and Mr. Warner seconded that the minutes be approved. The motion passed. Minutes of the October 15, 2017 annual meeting had been provided to board members prior to the meeting. Mr. Groleau moved and Ms. Jennings seconded the minutes be approved. The motion passed.

Treasurer's Report:

- The Petertyl Account is currently \$3,722.11. The General Account balance is \$16,456.50 and included the recent \$5000.00 bequest from Mary Lautner. Mr. Hains reported that a separate account had been opened for the Lautner bequest. Mr. Hains complete report included a bank statement, Profit & Loss Report, and a Balance Sheet (Attachment A).

- Mr. Hains reported that we had received a letter from Frankenmuth Mutual Insurance that the Workman's Compensation case of our former executive director had been resolved and the case was now closed.

- Mr. Hains discussed the proposed budget for 2018. The board reviewed the proposed budget and determine more research was needed regarding the estimated revenue for memberships and tours for 2018. Mr. Hains, Ms. Jennings and Mr. Groleau offered to study the membership information and report back to the board at our next meeting. The board also decided it needed more time to estimate tour revenues for next year. The board tabled the 2018 budget proposal until the next meeting.

## President's Report:

•Continuation and Creation of Specific Board Committees – With the new board, Dr. Siciliano asked for a review of each of the committees to determine if they needed to continue and whether other committees were needed. The board decided the following changes:

-The Communications Committee would be renamed the Marketing Committee. Mr. Groleau will serve as the chair. The committee members will include Bill Ruesink (Newsletter editor), Amy Barritt (Webmaster), and Mr. Anderson (Media contact).

-The Membership Committee will continue with Ms. Jennings as committee chair. At this time, no additional members are needed.

-The Archives Committee will continue with Ms. Siciliano as chair. Dr. Siciliano will serve as a member.

-The Program and Events Committee will continue. Ms. Loup will serve as chair. Mr. Hains (Tours), Richard Fidler (Tours), and Ms. Jennings (Refreshments) will serve as members.

-The Nominating Committee will be discontinued. Nominations for new board members will come directly to the full board.

-The Bylaws Committee will be discontinued. Bylaw changes will be brought directly to the full board and if approved submitted to the membership for approval.

-The Fundraising Committee will be discontinued at this time.

-The Publications Committee will continue with Ms. Schopieray as the chair. Mr. Hains (Book Sales) will serve as a member.

-The Finance Committee will be discontinued. All financial information is shared with the board as a whole through the treasurer's report.

•Election of Board Officers-Dr. Siciliano open nominations for the election of board officers. He moved to elect Mr. Anderson as vice president. Mr. Warner seconded the motion. The motion passed. Mr. Groleau moved to elect Ms. Siciliano as secretary. Ms. Jennings seconded the motion. The motion passed. Dr. Siciliano moved to elect Mr. Hains as treasurer. Mr. Warner seconded the motion. The motion passed.

•Calendar for Future Board Meetings-The board decided that it will continue to schedule its regular meetings for the first Tuesday of each month at 6:00 PM. The December meeting will need to be held on December 12, 2017 due to scheduling conflicts with two board members.

Committee Reports:

•Membership – Ms. Jennings reported a membership of 190 at this time. She wrote a letter to the Lautner family to express our appreciation for the bequest recently received.

•Program and Events

•Ms. Siciliano contacted John Brian to confirm that he will give the November talk on Great Lakes Shipping.

•Halloween Tours at Oakwood on October 26 and October 30, 2017 were successful despite poor weather on the second one. The two tours totaled sixty-one attendees.

•The May program topic will be changed. Ms. Siciliano will follow up with the board suggestion to move one of the spring programs to the May date and replace the earlier program with a presentation by Ms. Schopieray on Jen Peterson and his architectural impact on Traverse City.

•Ms. Siciliano reported that she will be devoting more time addressing the archives materials located in the society's registered office.

There was no public comment.

The next board meeting will be on Tuesday, December 12, 2017 at the society's registered office.

The meeting adjourned at 7:55 PM.

Respectfully submitted,

Stephen Siciliano, President