**Meeting of the Board of Directors**

**Traverse Area Historical Society**

**September 3, 2019**

 **Thirlby Room, TADL-Main Branch**

Attendees: Stephen Siciliano, Jim Warner, Jen Loup, Brian McCall, Sharon Jennings, Matt Groleau; Fred Anderson; Larry Hains; Peg Siciliano

Absent: none

Meeting called to order by Mr. Siciliano at 6:38

Revision to Agenda: Mr. Hains requested that a review of TAHS assets be added as “C” under the Treasurer’s report.

**Secretary’s Report**

The draft minutes were reviewed and revised. Mr. Hains moved to approve the minutes as amended; Mr. Anderson seconded. Minutes were approved unanimously.

**Treasurer’s Report**

Our current assets is $25,958.39. The board reviewed a new report entitled Profit & Loss Budget vs. Actual. This will show how our revenues and expenses are tracking in comparison to our approved budget. The report showed that as of the end of August, our revenues were under by $930.51 and our expenses were under by $1,122.63. Since most of our major expenses have already been paid and some of our major revenue sources have yet occurred, we estimate our annual revenues will exceed our expenses again for this year.

We reviewed our list of fixed assets. All have depreciated. It was determined that only the 2008 computer and phone systems are still in the possession of the TAHS.

**President’s Report**

A. New Storage Unit – Ms. Siciliano will be at the storage unit on Monday, Sept. 9 at 3pm. Mr. McCall will retrieve the duplicate newspapers on behalf of Interlochen Arts Academy. Mr. Hains, Mr. Anderson, and Mr. Groleau will also be there. Books will be sorted; Christmas ornaments removed. Mr. Anderson will check with Opera House about as to whether they still need Christmas decorations.

B. Annual Meeting – The annual meeting will be held on October 19, 2019 at 1:00 pm. There are no by-law changes. The proposed budget only needs to be presented; copies do not need to be sent. Mr. Siciliano will send Ms. Jennings the Annual Meeting agenda and the Ballot Proxy Form. Mr. Groleau, Ms. Loup and Ms. Jennings will be sure that there is an accessible e-mail blast list for members only.

C. Lindberg Donation – Mr. Groleau will guide the completion of the Hitchcock/Goodale project; Mr. Siciliano and Mr. Groleau will meet with TADL Director Gail Parsons about assisting in the purchase of movable shelving; Ms. Siciliano will pursue the movable display case project.

**Marketing Report**

The Michigan History Alliance Meeting is in Charlevoix on Tuesday, September 10th. Ms. Siciliano; Ms. Loup, Ms. Jennings and Mr. Groleau will check their availability.

Information for the Fall newsletter is due on Oct. 21st.

**Membership Report**

Ms. Jennings reported we have 166 members. She will be ordering new notecards.

**Archives Report**

Ms. Siciliano indicated this had been covered in the Storage Unit and Lindberg donation reports.

**Programs Report**

Ms. Loup reported that the first program of the year is this coming Sunday, Sept. 8th at 2pm – The Lost Doughboys of Grand Traverse County.

**Plaque Project**

Mr. Anderson reported that all aspects of the project continue to move forward, with probable unveiling in October.

**Public Comment:** none

Next regular board meeting will be held October 1, 2019, 6:30 at Traverse Area District Library.

Mr. Siciliano moves to adjourn -- adjourned 8:45pm